

**REVISED EXAMINATION REGULATIONS (AMMENDED)
FOR
SEMESTERIZED CBCS CURRICULAM FOR THREE YEARS (SIX SEMESTERS)
B.A./B.SC./B.COM.(HONOURS & PROGRAMME/GENERAL) COURSES OF STUDIES OF THE
UNIVERSITY OF KALYANI WITH EFFECT FROM THE ACADEMIC SESSION:2018-2019**

1. GENERAL:

These Regulations shall be called the University of Kalyani regulations for semesterized Choice Based Credit System (CBCS) with continuous assessment pattern for Under-Graduate(UG) degree Programme. These regulations will come into effect from the academic year 2018-19. The three year's (Six Semesters) *Bachelor's degree programme in Science, Arts & Commerce in Semesterized CBCS System under Honours and Programme/General course* will be held according to the following regulations. The Kalyani University Executive Council makes this Regulation in exercise of the power conferred upon it by section 49 of the KALYANI UNIVERSITY ACT, 1981 (amended upto 2012).

2. DEFINITION OF KEY WORDS:

2.1. Academic Year: Two consecutive (one odd + one even) semesters constitute one academic year.

2.2. Choice Based Credit System (CBCS): The CBCS provides choice to students for selection of courses from the prescribed courses (Core, Elective, Ability & Skill Enhancement courses).

2.3. Course: A component of a programme is usually referred to, as 'Papers'. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/tutorials/laboratory work/field work/outreach activities/project work/ Vocational training/viva/ seminar/Term Papers/assignment/presentation/self-study or a combination of some of these.

2.4. Credit: A unit by which the course work is measured. It determines the number of hours of instruction required per week. One Credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.

2.5. Credit Based Semester System (CBSS): Under CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be obtained by the students.

2.6. Credit Point: It is the product of grade point and number of credits for a course.

2.7. Cumulative Grade Point Average (CGPA): It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed upto two decimal places.

- 2.8. Grade Point:** It is a numerical weight allotted to each letter grade on an 10-point' scale.
- 2.9. Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, E, A, B, C, D, F and AB etc.
- 2.10. Programme:** An educational programme leading to award of a degree, diploma or certificate.
- 2.11. Semester:** Each semester will consist of 18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from **July to December** and even semester from **January to June** of every year.
- 2.12. Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
- 2.13. Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester

3. PROGRAMME STRUCTURE & ADMISSION:

- 3.1.** A Student shall be admitted into three years (six semester) Bachelor's degree programme under B.A./B.Sc./B.Com.(Hons. & Programme/General) courses of studies in semester-wise CBCS curricula or any other Bachelor's degree programme introduced by the University.
- 3.2** Duration of the semesters shall be; for I, III and V semesters-July to December and for II, IV and VI semesters -January to June of every year.
- 3.3** The admission to the UG Programme shall be as per the regulations and rules of the University of Kalyani.
- 3.4** The eligibility criteria for admission shall be announced by the University from time to time in adherence to guideline of the State Government and Executive Council of the University.
- 3.5.** The admission to the Bachelor's degree programme shall only be in the first semester, at the beginning of academic year.
- 3.6** B.A./B.Sc./B.Com degree shall be awarded to students who complete the entire six (06) semesters Bachelor's degree programme.
- 3.7** Each course offered will have three components associated with teaching learning process namely, (i) Lecture-L (ii) Tutorial-T, (iii) Practical-P;
L-is for theory class lecture session; T-is for session consisting of participatory discussion/self-study/brief seminar presentation/solving problem sheet by students or any other novel method to

make student absorb and assimilate more effectively.

P- is for Practical/Practice session for hands on experience/laboratory experiment/field studies/ case studies so that students acquire skill component.

In term of credit, every 1 hour of Lecture per week is equivalent to 1 credit in a semester. 02 hours session of Tutorial or Practical per week is equivalent to 1 credit. The total credits earned by a student at the end of the semester upon successful completion of the courses are the summation of the credits earned in L+T+P.

3.8: Types of Courses: Courses in a programme may be of three kinds: Core, Elective and Foundation.

Core Course: This is the course which is to be compulsorily studied by a student as a core requirement to complete the programme in a said discipline of study.

Elective Course: This is a course which can be chosen from a pool of papers. It may be:

1. Supportive to the discipline of study
2. Providing an expanded scope
3. Enabling an exposure to some other discipline/domain
4. Nurturing student's proficiency/skill.

An Elective course may be of two (02) types:

Discipline Specific Elective (DSE) Course: A course, which may be offered by the main discipline/ subject of study, is referred to as Discipline Specific Elective.

Generic Elective (GE) Course: An elective course, chosen generally from an unrelated discipline/ subject of study with an intention to seek an exposure, is called a Generic elective Course. A student of BA/B.Sc. Honours will have to opt for two **GE** subjects each containing two (02) papers/courses.

[N.B.-A Core Course, offered in a discipline/ subject, may be treated as an elective by other discipline/subject and vice-versa and electives chosen in such way referred to as Generic Elective.]

Dissertation/ Project: An elective course, designed to acquire special/ advanced knowledge, is termed as dissertation/ project. This is considered as a special course involving application of knowledge in solving/ analyzing / exploring a real life situation/ difficult problem. A dissertation/ project work will be of 6 credits. **A dissertation/ project work may be given in lieu of a Discipline Specific Elective.**

Foundation Course: The Foundation Courses may be of two kinds:

- i) Ability Enhancement compulsory courses (AECC)
- ii) Skill Enhancement Courses (SEC)

Ability Enhancement Courses (AECC) is the courses based upon the content that leads to knowledge enhancement and consists of Environmental Studies and English/MIL Communication. These are mandatory for all disciplines.

Skill Enhancement Courses (SEC): SEC is value-based and/ or skill-based and aimed at providing hand-on-training, competency, skill etc. There shall be 02 SECs for Honours degree and 04 SECs for Programme/General degree. The students of BA/B.Sc. Programme/General degree courses will have to study four (04) SEC papers/courses (during 3rd to 6th semesters) from one of the core subjects opted by him/her at the time of admission, and the students of Honours courses will have to study two (02) SEC papers/courses from his/her Honours subject only. These may be chosen from a pool of courses designed to provide value- based and/ or skill- based knowledge which would contain theory and laboratory/hands-on-training/ field work. The main purpose of these courses is to provide the students life-skill in hands-on-mode, so as to increase their employability.

Practical/Tutorial: One each with every Core, Discipline Specific and Generic Elective Paper.

** The details of papers along with respective credit distribution patterns under Core, Elective, Ability Enhancement and Skill Enhancement courses for different Bachelor's degree programme as per UGC model guidelines are given in ANNEXURE-I (Table:1, 2 & 3).*

4. ATTENDANCE:

4.1. A student is required to attend all classes. Attendance in Theory and Practical/Tutorial classes shall be counted separately as per UGC guideline.

4.2: A candidate shall be allowed to appear at any of the semester-end-examinations if he/she has attended 75% or above in lectures/practical/Tutorial classes of the programme held during that semester. If the attendance falls below 75%, then he/she shall not be allowed to appear in the semester-end-examinations. He/she shall be allowed to take re-enrollment in corresponding semester, only in the next year as provided in **clause no. 6.1.(a) & 6.1.(b).**

Candidate having the attendance below 75% except on justified medical ground but above 50% may be considered for appearing in the end semester examination subject to approval of the appeal of the concerned student with medical certificate or any other relevant documents, by the University authority.

****The semester wise credit distribution of course-credit under three Years (six semester) B.A./B.Sc./B.Com. (Honours and Programme/General) courses of studies following UGC guidelines under CBCS curriculum are given in ANNEXURE-II (Table:4, 5 &6)**

5. EXAMINATION & EVALUATION:

5.1. The evaluation scheme for each course shall contain two parts:

(a) Internal Assessment and

(b) Semester end examination

***** The detail evaluation process in semesterized UG courses of studies following UGC guidelines under CBCS curricula are given in ANNEXURE-III.**

The ratio of weightage between the semester-end-examination and internal assessment shall be 80:20. This should be highlighted in the Course/Syllabus outline of each programme. The College authority shall formulate its own method of Internal Assessment as per UGC guidelines, which shall be communicated to the students at the beginning of the Course. Generally there should be two examinations at the 9th week and 16th week of the course.

5.2. The paper setters, examiners, scrutinizers, reviewers (internal or external) and members of the Board of Moderators for each semester-end-examination will be appointed by the Controller of Examinations on the recommendation of the respective Under Graduate Board of Studies (UGBOS) as per the University Statute.

a) Moderation of question papers will be done by the Board of Moderators (consisting of internal and at least one external moderator). Chairperson of the UGBOS will also be the-Chairperson of the Board of Moderators.

b) Honorarium will be paid to all paper-setters, examiners, scrutinizers, reviewers and moderators. In addition, TA will be paid to external moderators/ examiners as per university rules.

c) Moderated question papers will be handed over to the Controller of Examinations for printing, preservation and distribution, by the respective Chairperson of UGBOS.

d) Distribution of answer scripts to the concerned examiners for evaluation will be done by the Deptt. of Controller of Examinations and the examiners will be bound for discharging their duties as per relevant provisions of the statute/rules of the state Govt. After evaluation, the award lists in sealed packet must be sent by the Head Examiner/examiner within stipulated time to the Controller of Examinations for timely publication of results.

5.3. In Semester-wise CBCS curricula, a complete Paper (Theoretical/Practical) carries Six (06) credits \cong 75 marks i.e. One (01) Credit \cong 12.5 Marks (except AECC and SEC).

Duration of Examination of Theoretical papers **upto 30 marks:** 1^{1/4} hour (One hour and fifteen minutes) **upto 60 marks:** 2^{1/2} hours (Two and half hours); **upto 75 marks:** 03 hours (Three hours) and **above 75 marks:** 04 hours (four hours) etc.

Duration for Practical Examinations (upto 50 marks): Four (04) hours (Maximum) and upto 100 Marks:

6-8 (six to eight) hours (Maximum) etc.

Full marks will be scaled down to 75, wherever needed for a 6(six) credit course and similar calculation will be applicable for other course(s) having credit less than 6(six).But it is not applicable in case of AECC & SEC Courses.

5.4. To ensure transparency of the evaluation process, the final marks of internal assessments awarded to the students in each programme in a semester shall be published and put up on the notice board of the College, at least one week before the commencement of the semester end examination. The college authority is to send the award of Internal Assessment of those candidates only who will have appeared at semester-end examination in due procedure.

In case, internal assessment is conducted by class tests, there shall generally be no retest if a student misses such a class test during an ongoing semester. He/she may be given a second chance only with the permission of the Principal/Vice-Principal/TIC/OIC/Governing Body of the concerned College. The student has to justify his/her absence by providing authentic document(s).

5.6. The answer scripts of all internal assessment (in case of class tests) shall be shown to the students concerned.

5.7. In order to qualify in a semester examination, a student shall have to get minimum 40% marks in each paper/ course (*Vide Clause-8.1*).

6. DURATION OF THE COURSE

6.1(a) The duration of the course is six (06) consecutive semesters of six months each. A candidate shall have to clear all the Semesters within consecutive five years from his/her first admission to any course, otherwise it will lead to cancellation of studentship for that course, irrespective of the stages of completion of that course.

(b) In the Semester system (CBCS), there shall be automatic promotion right from the First Semester, till the Sixth Semester, irrespective of the marks obtained in a Semester, and even if the candidate does not appear in that Semester, subject to the fact that the eligibility conditions for appearing at the next examination are satisfied. If a student skips examination in a semester, it will be assumed that he/she had appeared in that semester. In the Mark Sheets from First Semester to Fifth Semester, the words "Eligible for Next Semester" will be shown. If a student fails in Sixth Semester, or qualifies in Sixth Semester but has backlog in earlier Semester(s), his/her Mark sheet will show "Failed". Only on successful completion of a course i.e. qualifying in all semesters, the candidate will be awarded CGPA.

(c) If a candidate secures the qualifying grade (i.e. minimum D-grade) in a particular course/paper,

he/she will be declared as "Qualified " in that course/paper, and the result will be shown as "Q" against that course/ paper. However, if a candidate fails to secure the qualifying grade (i.e. minimum D-grade) in a particular course/paper, his/her result of the said course/paper will be declared as "Failed" and the result will be shown as "F" against that course/ paper.

(d) If a candidate fails to secure the qualifying Grade (i.e. minimum D-Grade) in a course/paper, he/she will have to appear in that particular course/paper only.

(e) The internal assessment marks will be retained for next examinations(s) up to his/her valid chances.

Marks obtained in the internal assessment will be clubbed with the marks obtained in the Semester-End examination before awarding the grade.

7. REVIEW & SCRUTINY

7.1. There shall be re-evaluation (review) of the answer scripts of theoretical papers of semester-end-examinations but not of Internal Assessment marks. However, for re-evaluation, the candidate has to apply through the concerned Principals/TIC of Colleges in a prescribed format, to the Controller of Examinations. Re-evaluation shall be permitted in not more than two theoretical papers for any semester-end-examination in the 3 year Bachelor's degree programme on submission of prescribed fees within 07 working days from the publication of result of concerned semester. No application for re-evaluation of practical papers shall be entertained. *The examiner of a paper shall not be the reviewer of the same paper.*

7.2. Scrutiny of the theoretical answer scripts shall be done by the teachers of the concerned discipline before sending the marks to the Controller of Examinations. A teacher who is the examiner of a paper shall not be the scrutinizer of the same paper.

7.3. The written answer scripts of each semester-end examination will be preserved by the Head Examiner upto the completion of review process of that answer scripts. After that the answer scripts shall be collected by the Controller of Examinations and shall be preserved in the University for 06 (Six) months only from the date of publication of that result of the said semester-end examination. The answer scripts of the class test or other records of internal assessment shall, however, be preserved in the College for six (06) months from the date of commencement of the next Semester. After that period, the scripts will be disposed off as per rules of the University.

8. GRADING & DIVISION:

8.1. Grade & Credit System, the semester end and final grade sheets and transcripts shall have following scale (scores on 100%), letter grades and grade points. SGPA (Semester Grade Point Average) and CGPA (Cumulative Grade Point Average):

| PERFORMANCE | SCORE ON 100% POINTS | LETTER GRADE | GRADE POINT |
|---------------|----------------------|--------------|-------------|
| Outstanding | 90 to 100 | O | 10 |
| Excellent | 80 to < 90 | E | 9 |
| Very Good | 70 to <80 | A | 8 |
| Good | 60 to <70 | B | 7 |
| Above Average | 50 to <60 | C | 6 |
| Average/Pass | 40 to <50 | D | 5 |
| Fail | Below 40 | F | 0 |
| Absent | - | AB | 0 |

$$SGPA(S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where C_i is the number of credits of the i -th course and G_i is the grade point scored by the student in the i -th course.

(SGPA)= Semester Grade Point Average

CGP A calculation for 3-year UG Course:

$$CGPA = \frac{\sum C_i \times S_i}{\sum C_i}$$

Where S_i is the SGPA of the i -th semester and C_i is the total number of credits in that semester.

(CGPA): Cumulative Grade Point Average

The SGPA & CGPA shall be rounded off to 2 decimal points.

To complete the Course satisfactorily & qualify for degree:

- (i) A student must obtain the minimum CGPA of 5.
- (ii) A minimum of 40% marks to be obtained in each paper / course
- (iii) A student obtaining Grade F shall be considered failed and will be required to reappear in that examination.

Full Marks and Marks obtained will also be shown in the Mark sheets.

8.2. The Academic Calendar ratified by the Faculty Council (UG) will be announced by the University Authority before commencement of new academic session and shall be strictly followed for the duration of teaching, preparatory leave for students, examination and publication of results.

8.3. Without any contravention of the existing Act/Statute/Ordinance of the University, the Vice-Chancellor of the University shall have the power to settle any issue which is not covered under this regulation including the issue of awarding grace mark of maximum one mark in the cases where a candidate has failed due to shortage of one mark and also failed to secure 50%, 55% and 60% due to shortage of one mark.

ANNEXURE-I

TABLE-I: COURSE STRUCTURE (HONOURS & PROGRAMME/GENERAL): NO OF PAPERS

| Course Components | B.Sc. | | B.A. | | B.Com. | |
|--|---------|---------|---------|---------|---------|---------|
| | Honours | General | Honours | General | Honours | General |
| Core Course (CC+LCC*) | 14 | 12 | 14 | 8+4* | 14 | 8+4* |
| Discipline Specific Elective (DSE) Course | 4 | 6 | 4 | 4 | 4 | 4 |
| Generic Elective(GE) Course | 4 | - | 4 | 2 | 4 | 2 |
| Ability Enhancement Compulsory Course(AECC) | 2 | 2 | 2 | 2 | 2 | 2 |
| Skill Enhancement Course (SEC) | 2 | 4 | 2 | 4 | 2 | 4 |

TABLE-2: DETAILS OF COURSES & CREDIT OF B.A./ B.SC./ B.COM.(HONOURS) UNDER CBCS

| S. No. | Particulars of Course | Credit Point | |
|--|--|--------------------|-------------------|
| | | Theory + Practical | Theory + Tutorial |
| 1. | Core Course: 14 Papers | | |
| 1.A. | Core Course: Theory (14 papers) | 14x4 = 56 | 14x5 = 70 |
| 1.B. | Core Course (Practical/Tutorial)*(14 papers) | 14x2 = 28 | 14x1 = 14 |
| 2. | Elective Courses: (8 papers) | | |
| 2.A. | A. Discipline specific Elective(DSE)(4 papers) | 4x4 = 16 | 4x5 = 20 |
| 2.B. | DSE (Practical / Tutorial)* (4 papers) | 4x2 =8 | 4x1 =4 |
| 2C. | General Elective(GE) (Interdisciplinary) (4 papers) | 4x4 = 16 | 4x5 = 20 |
| 2.D. | GE (Practical / Tutorial)* (4 papers) | 4x2 =8 | 4x1 =4 |
| #Optional Dissertation/ Project Work in place of one DSE paper (6 credits) in 6th semester | | | |
| 3. Ability Enhancement Courses | | | |
| A. | AECC(2 papers of 2 credits each) ENVS, English Communication/ MIL | 2x2 = 4 | 2x2 = 4 |
| B. | Skill Enhancement Course(SEC) (2 papers of 2 credits each) | 2x2 = 4 | 2x2 = 4 |
| Total Credit: | | 140 | 140 |

TABLE-3: DETAILS OF COURSES OF B.A./ B.SC./ B.COM.(PROGRAMME/GENERAL) UNDER CBCS

| S. No. | Particulars of Course | Credit Point | |
|-------------|---|--------------------|-------------------|
| | | Theory + Practical | Theory + Tutorial |
| 1. | Core Course: 12 Papers | | |
| 1.A. | Core Course: Theory (12 papers) | 12x4 = 48 | 12x5 = 60 |
| 1.B. | Core Course (Practical/Tutorial)*(12 papers) | 12x2 = 24 | 12x1 = 12 |
| 2. | Elective Courses: (6 papers) | | |
| A. | DSE (6 papers for B.Sc./ 4 papers for B.A. & B.Com.) | 6x4 = 24 | 4x5 = 20 |
| B. | DSE(Pract./ Tutor.)* (6 papers for B.Sc./4 for B.A. & B.Com.) | 6x2 = 12 | 4x1 = 4 |
| C. | GE (Interdisciplinary) (2 papers for B.A. & B.Com.) | - | 2x5 = 10 |

| | | | |
|--|---|------------|------------|
| D. | GE (Pract./Tutor.)* (4 papers) (2 papers for B.A. & B.Com.) | - | 2x1 = 2 |
| #Optional Dissertation/ Project Work in place of one DSE paper (6 credits) in 6th semester | | | |
| 3. Ability Enhancement Courses | | | |
| A. | AECC(2 papers of 2 credits each) ENVS, English Communication / MIL | 2x2 = 4 | 2x2 = 4 |
| B. | Skill Enhancement Course(SEC) (4 papers of 2 credits each)----- | 4x2 = 8 | 4x2 = 8 |
| Total Credit: | | 120 | 120 |

Wherever there is a practical, there will be no tutorial and vice-versa.

ANNEXURE-II

TABLE-4: SEMESTER WISE DISTRIBUTION OF COURSES & CREDITS IN B.A./ B. Sc./ B.COM. HONOURS

| Courses/ (Credits) | Sem-I | Sem-II | Sem-III | Sem-IV | Sem-V | Sem-VI | Total No. of Courses | Total credit |
|-------------------------------|-------------|-------------|-------------|-------------|-------|--------|-------------------------|-----------------|
| CC (6) | 2 | 2 | 3 | 3 | 2 | 2 | 14 | 84 |
| DSE (6) | | | | | 2 | 2 | 04 | 24 |
| GE (6) | GE 1 C-1 | GE 1 C-2 | GE 2 C-1 | GE 2 C-2 | | | 04 | 24 |
| AECC (2) | 1(ENV) | 1(MIL) | | | | | 02 | 04 |
| SEC (2) | | | 1 | 1 | | | 02 | 04 |
| Total No. of Courses/ Sem. | 4 | 4 | 5 | 5 | 4 | 4 | 26 | - |
| Total Credit /Semester | 20 | 20 | 26 | 26 | 24 | 24 | — | 140 |

TABLE-5: SEMESTER WISE DISTRIBUTION OF COURSES & CREDITS IN B.A./ B.COM. PROGRAMME/ GENERAL

| Courses/ (Credits) | Sem-I | Sem-II | Sem-III | Sem-IV | Sem-V | Sem-VI | Total No. of Courses | Total credit |
|-------------------------------|-----------------|--------------|-----------------|--------------|-------------|-------------|-------------------------|-----------------|
| CC-1,2 (6) | 2 (1A,2A) | 2 (1B,2B) | 2 (1C,2C) | 2 (1D,2D) | | | 8 | 48 |
| Language CC - 1,2 (6) | (L1-1) (Eng) | 1 (L2-1) | (L1-2) (Eng) | 1 (L2-2) | | | 4 | 24 |
| DSE (6) | - | - | - | - | 2(1A,2A) | 2 (1B,2B) | 4 | 24 |
| GE (6) | | | | | GE 1 C-1 | GE 1 C-2 | 2 | 12 |
| AECC (2) | 1(MIL) | 1(ENV) | | | | | 2 | 04 |
| SEC (2) | | | 1 | 1 | 1 | 1 | 4 | 08 |
| Total No. of Courses/ Sem. | 4 | 4 | 4 | 4 | 4 | 4 | 24 | -- |
| Total Credit /Semester | 20 | 20 | 20 | 20 | 20 | 20 | - | 120 |

TABLE-6: SEMESTER WISE DISTRIBUTION OF COURSES & CREDITS IN B.SC. PROGRAMME/ GENERAL

| Courses/ (Credits) | Sem-I | Sem-II | Sem-III | Sem-IV | Sem-V | Sem-VI | Total No. of Courses | Total credit |
|-----------------------|-------|--------|---------|--------|-------|--------|-------------------------|-----------------|
|-----------------------|-------|--------|---------|--------|-------|--------|-------------------------|-----------------|

| | | | | | | | | |
|----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|----|-----|
| CC-1,2,3 (6) | 3 (1A,2A,3A) | 3 (1B,2B,3B) | 3 (1C,2C,3C) | 3 (1D,2D,3D) | | | 12 | 72 |
| DSE - 1,2,3 (6) | - | - | - | - | 3 (1A,2A,3A) | 3 (1B,2B,3B) | 6 | 36 |
| GE (6) | -- | -- | -- | -- | -- | -- | -- | -- |
| AECC (2) | 1(MIL) | 1(ENV) | | | | | 2 | 04 |
| SEC (2) | | | 1 | 1 | 1 | 1 | 4 | 08 |
| Total No. of Courses/ Sem. | 4 | 4 | 4 | 4 | 4 | 4 | 24 | -- |
| Total Credit /Semester | 20 | 20 | 20 | 20 | 20 | 20 | -- | 120 |

ANNEXURE-III

EVALUATION PROCESS IN SEMESTERIZED UG COURSES UNDER CBCS CURRICULUM OF STUDIES FOLLOWING UGC GUIDELINES UNDER THE UNIVERSITY OF KALYANI

The Evaluation of the candidates shall be based on continuous assessment. The structure of evaluation shall be as follows:

- Assessment in each semester shall be divided into three(3) discrete components, viz. C₁, C₂ and C₃. The students will be informed about the modalities of continuous assessment activities well in advance. The first component (C₁) of assessment shall be of **10%** of the total marks of each course of a semester and will be based on class attendance, class test or assignment or seminar. During the first two months of each semester, 1/3 of the syllabus will be completed. The continuous assessment and C₁ will be consolidated during the 9th week of the concerned semester. The second component (C₂) of assessment shall be of **10%** of the total marks of each course of a semester and will be based on class attendance, class test or assignment or seminar. During the second two months of each semester, 2/3 of the syllabus will be completed. The continuous assessment and C₂ will be consolidated during the 16th week of the concerned semester. Appearance in C₁ & C₂ is mandatory.
- During 21st–23rd weeks of a semester, a semester-end examination shall be conducted for each course and the proportion of C₃ will be **80%** of the total marks of each course of the semester.
- The result of each course in a semester shall be based on the values of C₁, C₂ & C₃ and shall be awarded in the form of grade point.

Mechanism of computation of work-load per week:

- 1 Credit = 1 Theory class of 1- hour duration
- 1 Credit = 1 Tutorial class of 1- hour duration
- 1 Credit = 1 Practical class of 2- hour duration

Full marks of a course, having 6 credits/ 2credits, along with distribution of marks:

- Full marks of each course of B.A./ B.Sc./ B.Com. (Hon. & Gen./Prog.), carrying 6 credits, be **75**
- Full marks of each course of B.A./ B.Sc./ B.Com. (Hon. & Gen./Prog.), carrying 2 credits, be **50**

3. B.A. & B.Com. (Hon. & Gen./Prog) Courses with no practical distribution of 75 marks be as follows:

3.1. Class Attendance cum Internal Assessment: 20% of 75 marks = 15 marks of which 5 marks be reserved for class attendance (both Theoretical + Tutorial) in the following manner:

- Attendance 50% & above but below 60% - 2 marks

- b. Attendance 60% & above but below 75% - 3 marks
- c. Attendance 75% & above but below 90% - 4 marks
- d. Attendance 90% & above up to 100% - 5 marks

And 10 marks are reserved for Class Test/Assignment/Seminar (Theoretical-05 and Tutorial-05). Minimum 15 classes are allotted for tutorial portion.

3.2. In Semester-End-Examination of each course, Question Paper be set for 60 marks, distribution may be as under:

- a. Answer 10 questions out of 15 carrying 02 marks each = $10 \times 02 = 20$
- b. Answer 04 questions out of 06 carrying 05 marks each = $04 \times 05 = 20$
- c. Answer 02 questions out of 04 carrying 10 marks each = $02 \times 10 = 20$

However, questions, carrying 05 or 10 marks, need not necessarily to be a single question.

4. B.Sc. (Honours & General/Programme) Courses with practical distribution of 75 marks are as follows:

4.1. Class Attendance-cum-Internal Assessment: 20% of 75 marks=15 marks of which 05 marks be reserved for theoretical class attendance, *the distribution of marks will be same as mentioned in 3.1.*

10 marks be reserved for class test/Assignment/Seminar (Theoretical- 05 & Practical-05).

4.2. 20 marks are allotted for Semester-end-Practical Examination of each course, distribution may be as under:

- a) Lab. Note Book: 05 Marks; b) Viva- voce : 05 Marks; c) Experiment : 10 marks

4.3. 40 marks be allotted for Semester-end-Theoretical Examination of each course, distribution of which may be as under:

- a) Answer 05 questions out of 08 carrying 02 marks each = $05 \times 02 = 10$
- b) Answer 02 questions out of 04 carrying 05 marks each = $02 \times 05 = 10$
- c) Answer 02 questions out of 04 carrying 10 marks each = $02 \times 10 = 20$

However, questions, carrying 5 or 10 marks, need not necessarily to be a single question.

5. FOR B.A. & B.COM. (HONS. & PROG./GEN.) COURSES, HAVING PRACTICAL, DISTRIBUTION OF 75 MARKS IS AS UNDER:

5.1. In case of 'Fully Practical' based course, **Class Attendance-cum-Internal Assessment**: 20% of 75 marks=15 marks of which 5 marks be reserved for practical class attendance & 10 marks be reserved for class test/assignment.

5.2. The distribution of 60 marks be allotted for **Semester-end-Practical Examination** of each course, may be as under: a) Lab. Note Book: 15 Marks; b) Viva- voce: 15 Marks; c) Experiment: 30 marks

6. For B.Sc. (Hons. & Prog. /Gen.) Courses, having no practical, distribution of 75 marks, be same as (3) above.

7. In the Semester-End-Examination of AECC of B.A./B.Sc./B.Com, carrying 2 credits (i.e. full marks-50).ENVS be taught in the 1st Semester and communicative Eng./ MIL be taught in the 2nd Semester for Hons. course and for Programme/General course, communicative Eng./MIL be taught in the 1st Semester and ENVS be taught in the 2nd Semester.

8. B.A., B.Sc. & B.Com. (Hons. & Gen./Prog.) Courses distribution of 50 marks (for each AECC & SEC) be as follows:

i) Internal Assessment:20% of 50 marks i.e. 10 Marks of which 05 marks be reserved for class test/assignment/ seminar and 05 marks be reserved for class attendance of the concerned

AECC/SEC course.

ii) 40 marks are allotted for Semester-End-Theoretical Examination of each course; distribution may be as under-4.3.

Distribution of total Marks (1850=140 credits) in Semesterized UG courses under CBCS Curriculum to be studied by a student are as Follows:

B.A./ B.Sc./ B.Com. Honours:

CC: $75 \times 14 = 1050$; DSE: $75 \times 4 = 300$; GE: $75 \times 4 = 300$; AECC: $50 \times 2 = 100$; SEC: $50 \times 2 = 100$

Distribution of total Marks (1650=120 credits) in Semesterized UG courses under CBCS Curriculum to be studied by a student are as follows:

B.A. & B.Com.(General/Programme.):

CC: $75 \times 12 = 900$; DSE: $75 \times 4 = 300$; GE: $75 \times 2 = 150$; AECC: $50 \times 2 = 100$; SEC: $50 \times 4 = 200$

B.Sc. (General/Programme): CC: $75 \times 12 = 900$; DSE: $75 \times 6 = 450$; AECC: $50 \times 2 = 100$; SEC: $50 \times 4 = 200$
